Call for Nominations!
Joseph Weeks, LMHC, Past-President, Chair Nominations Committee

It is that special time of year again! We are seeking qualified members of MaMHCA who would like to serve on the MaMHCA Board!

Current positions available include: President-Elect

The President-Elect is an officer and voting member of the Board of Directors. The term of office for the President-Elect is 2 years. The responsibilities of the President-Elect include:

- Attend Board of Directors' and Executive Board Meetings
- Chair Board Meetings in the Absence of the President
- Train to assume role as President
- Chair the Annual Conference Committee
- Uphold MaMHCA Bylaws
- Attend AMHCA Leadership Training Conference

► Please see full list of responsibilities for President-Elect & President also listed below.

The Board has recently elected to change the terms of these two positions from 1 to 2 years. For the sake of continuity and consistency on the Board, both the Secretary and Treasurer will be elected on an EVEN calendar year, and the President and President-Elect will be elected on an ODD calendar year.

If you are a regular MaMHCA member, in good standing, and have been so for the past year, you are eligible to run for one of these positions. Please fill out the Nomination Forms which can be found at: https://www.mamhca.org/mamhca-elections-call-for-nominations-2021/.

► Nomination forms should be completed and returned by April 1, 2021 to be considered by the nominating committee to be part of the nomination slate. Please note that nomination submission does not guarantee a position on the election slate.

► Please see job descriptions for President-Elect and President below
**President-Elect**

The President-Elect is an officer and voting member of the Board of Directors. The term of office for the President-Elect is 2 years. The responsibilities of the President-Elect are as follows:

- Attend Board of Directors’ and Executive Board Meetings
- Chair Board Meetings in the Absence of the President
- Train to assume role as President
- Chair the Annual Conference Committee
- Uphold MaMHCA Bylaws
- Attend AMHCA Leadership Training Conference
- Write Articles/Reports for Newsletter
- Assist the President and B.O.D. on special projects
- Prepare monthly reports for B.O.D. meetings
- Other Duties as Deemed Appropriate and Voted on by the B.O.D.
- Recruit Members for Committee Participation
- Help Plan Professional Development Calendar
- Represent MaMHCA in the Mental Health Educational and Service Provision Community as needed

**President**

The President is an officer and voting member of the Board of Directors.
The term of office for the President is 2 years. The role of the President is as follows:

- **Internal Administrative Responsibilities**
  - Chair Board Meetings & Executive Board Meetings
  - Write Articles for Newsletter
  - Develop & Implement President’s Project
  - Collaborate with Executive Director on Board Orientation Manual
  - Oversee MaMHCA Committees;
  - Train President-Elect
  - Submit Reports to AMHCA (American Mental Health Counselors Association)
  - Oversee MaMHCA Budget with Treasurer and Executive Director
  - Chair Annual Conference and Annual Meeting
  - Chair Annual Planning Meeting
  - Uphold MaMHCA By-laws

- **External Responsibilities**
  - Represent MaMHCA at MaMHCA Workshops & Special Events
  - Attend AMHCA National & Regional Meetings and Conference Calls
• Represent MaMHCA in the Mental Health Educational and Service Provision Community as needed